**Grant Opportunity – Elko Community Pond and Park Property Planning**

The Nevada Department of Wildlife (NDOW) has received Federal Grant funding for the development of a community fishing park and pond complex that includes the creation, construction, and management of said complex, which is on NDOW property, that will provide a park, fishing ponds, and nature trails for public recreation.

Proposals are due no later than Friday August 1, 2025. Grant proposals and any questions should be submitted to the Nevada Department of Wildlife Biologist 3, Jeffrey Petersen at [jdpetersen@ndow.org](mailto:jdpetersen@ndow.org).

Grant Application Instructions

Please find a Scope of Work below detailing the deliverables for the development of a Community Fishing Pond & Park Complex. The proposal must include:

Identification of the project manager and supporting staff (if applicable) along with a brief description of qualifications.

The project managers and supporting must have experience in managing various Public Works Projects from selecting qualified vendors for engineering, planning, design, construction management, and project completion.

* Description of how the scope of work will be performed;

The selected vendor will work closely with NDOW representatives to solicit Request for Proposals (RFP) and Statements of Qualifications (SOQ) from vendors for the design, engineering, and planning for the Elko Community Pond and Park. Once a qualified vendor has been selected they will work closely with NDOW and the other interested parties to develop the design and plans for the site.

* An estimated budget for proposed activities:

Not to exceed $150,000

Grant Eligibility (must meet all of the following criteria)

* Specific experience in designing, constructing, and maintaining a community pond and park complex.
* Ability to contribute and document non-federal match towards awarded federal grant funds.
* Subgrantee must have an active DUNS number, or ability to obtain one
* Subgrantee must be registered in the System for Award Management, at [www.sam.gov](http://www.sam.gov), and be in good standing, OR, have the ability to obtain registration and good standing.

Scope of Work

NDOW is seeking a qualified vendor to design, construct, and maintain a community pond and park complex.

1. Objectives:

* Design Park areas, including, but not limited to, the parking areas,

restroom facilities, fish cleaning stations, and miscellaneous trails.

* Construct restroom facilities no later than the date of completion and

stocking of the fishery.

* Construct components of the park areas not completed by volunteers under

the direction of NDOW, as time and funding allow.

* Manage and maintain the park areas pursuant to an agreement yet to be

negotiated with NDOW for a period of fifty (50) years.

* Routinely patrol the park areas in a manner similar to other City parks to

discourage unlawful overnight camping.

1. Location and Description:

The project will occur on the NDOW owned property on either side of the Humboldt River in downtown Elko, Nevada.

1. Contractor furnished property and services:

The contractor shall furnish all labor, equipment, and supplies necessary to perform all work as set forth in the specification.

1. Government furnished property and services:

NDOW will:

* Conduct all necessary research and tests to support the development of the fishery
* Conduct public outreach to enlist donations and volunteers necessary to assist in the construction of the fishery and related park areas
* Manage and maintain the fishery to support public fishing

1. Selection Process:

The winning proposal will be selected through the NDOW scoring process, outlined in the NDOW Subgrant Manual at <https://www.ndow.org/wp-content/uploads/2021/12/NDOW-GRANTS-MANUAL-4.17.17.pdf>.

1. Contract Monitor
   1. Contract Monitor: Jeff Petersen

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Elko, NV 89801

Phone: 775-388-1982

E-mail: [jdpetersen@ndow.org](mailto:jdpetersen@ndow.org)

1. Reporting

The successful subgrantee shall be required to provide NDOW Interim and Final Performance Reports and Interim and Final Financial Reports. Reporting deadlines and content shall be consistent with normal Federal Grant reporting requirements and will be detailed in the subgrant award.

1. Invoicing
   1. All invoices shall be sent to the contract monitor listed above.
   2. If the full complement objective is not met, and the vendor deems continued efforts are no longer feasible or worthwhile for the term of the contract then an invoice should be submitted for the work completed up to that point for which NDOW has not already been invoiced.